

# Full Court Press

Mohave County Courts



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## Family Treatment Court

Family Treatment Court (FTC) is a specialty court program created to assist families involved with dependency court where substance use was a condition of removal. FTC is a voluntary phase-based court program. Each participant engages in substance use treatment and attends court hearings before a judge. Together with the FTC support team, each participant creates a network of support which helps them navigate the child welfare system while on their journey to recovery and reunification. Participants are twice as likely to be reunified with their children in dependency court and develop stronger relationships with their families and community.

While the program itself is not a new concept, it is a newly available program in Mohave County. Currently, it is only available in Kingman as a pilot.

Judge Williams noted, I am pleased to announce that we finished our first-ever day of FTC and by all accounts it was a success! Our staffing was well attended by representatives from MIKID, Catholic Charities, and Community Medical Services.

One parent was ordered by Judge Demke to observe FTC and she showed up! She will be required to observe one more session on 2/12, and will hopefully enroll in the FTC program. Two other parents were not ordered to observe, but they showed up because they were encouraged to do so by MIKID. To their credit, they rode their bikes here in the rain, which shows a lot of dedication. They seem interested in enrolling and will hopefully follow up with Deb in the near future.

As with any new program there will be adjustments to make going forward. Deb and I will continue to work on team member engagement, since DCS, Mohave Mental Health, and Southwest Behavioral Health were absent. But overall, the hearings went well and I think we are all encouraged to move forward! Should you have any further questions, please reach out to Deb Liverence, Dependency Program Specialist.

## New County Chief Probation Officer Spent 24 Years in the Military Courtesy of Roger Galloway



Ronnie Walker has one of the more accomplished and unusual backgrounds of a county employee, and his lengthy service in the military stands out. He was a military dependent as a child and that lifestyle stayed with him into his adult life. He grew up in Venice Beach, Riverside, and Atwater, California, as well as Newmarket, United Kingdom.

After graduation from Atwater High School, he entered the U.S. Air Force in 1988. He was only 17 when he became a Life Support Specialist, providing survival equipment and Survival Evasion, Resistance & Escape (SERE) training, Water & Land Survival Training, and aircraft egress training for Air Force pilots at Minot AFB, North Dakota, and Ramstein AB in Germany.

Soon, Walker became the Non-Commissioned Officer in Charge (NCOIC) of Survival Training for Air Force One. He fondly remembers Harrison Ford's huge 1997 action hit, "Air Force One." He even had the opportunity to be there, work on it and provide info for the film.

At the conclusion of that special tour, he was moved to Beale AFB in California becoming certified as a U-2 Launch and Recovery Supervisor. He said this is

"where I launched over 100 high-altitude U-2 reconnaissance flights from classified areas of operation around the world."

Walker took on even more specialized work when he was promoted as the NCOIC of a unique unit tasked with training U-2 reconnaissance pilots in survival, rescue and recovery operations in Iraq and Afghanistan and testing new survival equipment and survival techniques for all Air Force pilots. His success continued as he then moved to Altus AFB in Oklahoma to run life support operations for C-17 initial pilot upgrade training.

In 2006, Walker moved to the Air Force Element of the Defense Intelligence Agency, acting as an Operations NCO and Operations Coordinator for Defense Attaché Offices at US Embassies in Nouakchott, Mauritania, Nicosia, Cyprus, The Hague, Netherlands, Kinshasa, Democratic Republic of Congo, and finally Lusaka, Zambia. After completing these amazing assignments, he retired in 2012 after 24 years of military service.

Walker's retirement was short-lived. He and his wife, Jennifer moved to Bullhead City where he was hired to be a Juvenile Probation Officer in 2012. He later became an Adult Probation Officer in the same office. He was responsible for supervising felony offenders sentenced to probation in the county, and part of his duties included ensuring the probationers followed the terms of their probation by attending all required counseling sessions, drug testing, and he also assisted them in gaining employment.

Walker took on additional county tasks by becoming the Probation Department's Safety and Training Officer/Fugitive Apprehension Unit Supervisor. He was responsible for firearms, defensive tactics, taser, rifle and munitions training for all assigned probation officers.

As a member of the Fugitive Unit, Walker was sworn in as a Special Deputy U.S. Marshal, responsible for apprehending both local probation and nationwide federal absconders as part of the Arizona Violent Offender Task Force. This unit made over 1,400 warrant arrests during his tenure as supervisor.

Walker's busy schedule prohibits a significant amount of leisure time. However, he and Jennifer expect to continue enjoying boating on the lake and also riding in the desert with their RZR. At home, they support their three dogs, Cooper, Abbey, and Kimber.

Last Saturday, Walker officially became the Mohave County Chief Probation Officer after 11.5 years with the department.

"The most rewarding part of this job has been seeing former probationers out in public and having them walk up to me and thank me for pushing them to stay on the right path," Walker said. "As the Chief, I will do everything I can to give probation officers all of the tools, training and support that they need to continue the vitally important mission of protecting the citizens of Mohave County, serving justice as an officer of the county Superior Court, and changing the lives of the probationers we are tasked with supervising."

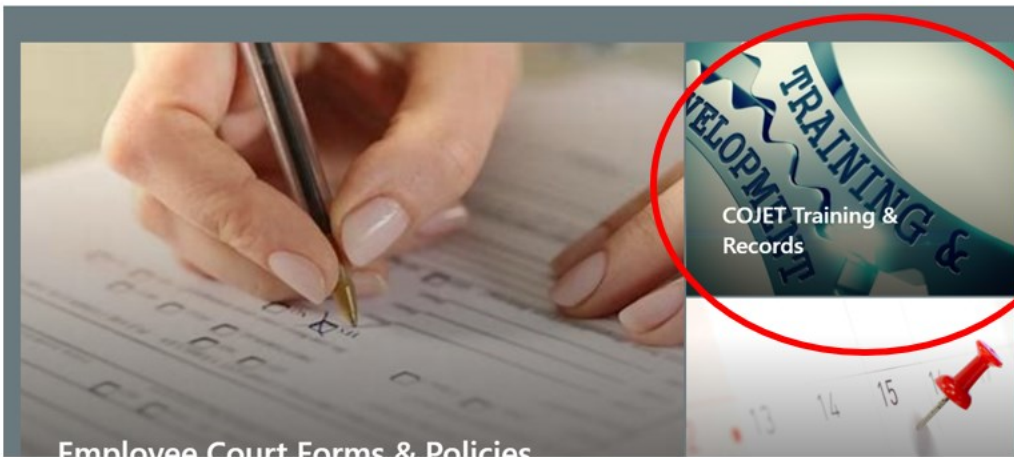
# COJET Tracking

Submitted by Kyle Rimel

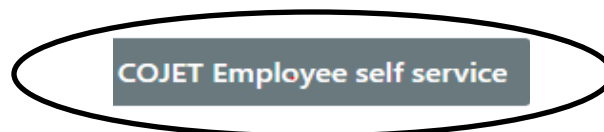
I would like to take this opportunity to introduce two new services that we have recently added to the Courts main SharePoint site.

First, we are thrilled to present our new COJET tracking system. This system offers easy accessibility to your COJET records starting from January 1st, 2024. Given we have only just launched the system on January 1st, there are currently limited records available. However, your training coordinators will be diligently entering your classes into the system next week after the COJET conference, ensuring that they will soon be accessible for your review. To access the system, simply visit the main SharePoint page at [Mohave County Courts - Organization home \(sharepoint.com\)](https://mohavecountycourts.sharepoint.com) and select the COJET Training & Records button located

near the top of the page.



Once on the page, click on COJET Employee self-service button at the bottom and the system will detect your login ID and display your record only.



# PTO Request

Submitted by Kyle Rimel

We implemented a new online process for requesting PTO. This new process eliminates the need for printing, physically signing and delivering the form to your supervisor for approval. *(However, as a side note, this may be changing in the future with the rollout of the new online time entry system).*

To access the new PTO request form, please visit the main page of our organization home on Share-Point at [Mohave County Courts - Organization home \(sharepoint.com\)](http://Mohave County Courts - Organization home (sharepoint.com))









## Employee Court Forms & Policies

View More →

Clerk's Motion Book

Zoom System

### Frequently used resources

-  Court IT support
-  Employee Directory
-  Employee Directory Administration
-  High 5 Award
-  Mohave County Employee ESS
-  Mohave Weather Cams
-  **PTO Request**
-  Time Sheets

Once you click on this link, you will be prompted to provide your name and your supervisor's information.

Begin by entering your email address and name, and then click "Next".

Next, fill in your supervisor's email address and name, and then click "Review Document".

### PTO Request template

Enter your contact information to start the signing process.

**Employee Requesting PTO (you)**

**Next**

### PTO Request template

Another signer is required for this document to be completed.

**Supervisor**

Back

**Review document**

By clicking the button above and using PandaDoc's services — including access and review of documents — I understand that PandaDoc may collect certain personal information to provide services and enhance user



# PTO Request cont.

Submitted by Kyle Rimel

You will then see the actual PTO form, where you can fill in the necessary information. Once completed, click on the signature line to sign the document.

The image shows two overlapping screenshots. The background screenshot is the 'PTO REQUEST FORM' for the Superior Court in Mohave County. It includes fields for Name, Department/Division, Position Title, Employee No., and Phone #. There are sections for 'FULL DAY REQUEST' and 'PARTIAL DAY REQUEST', each with checkboxes for 'scheduled' and 'unscheduled' requests. A signature line is present with a date field set to 01-09-2024. A yellow arrow labeled 'Fill in' points to the form fields.

The foreground screenshot is a signature window. It has a 'Signature' title bar and options to 'Draw' or 'Type'. The 'Type' option is selected, and the name 'Kyle Rimel' is written in a cursive font. Below the signature is a consent statement: 'I understand that PandaDoc uses my name, email address and limited information will be used to complete the signature process and to enhance the user experience. To learn more about how PandaDoc uses information, please see our Privacy Policy. By signing this document with an electronic signature, I agree that such signature will be as valid as handwritten signatures and considered originals to the extent allowed by applicable law.' There are 'Cancel' and 'Accept and sign' buttons.

Upon clicking "Accept and Sign," you will receive an email from PandaDocs. This email will allow you to view and monitor any changes made to the document. Your supervisor will also receive the same document. Once they sign it, you can access the completed document by clicking on the original email you received.

If you do not receive an email after accepting and signing the document, you may need to check your junk mail folder as these emails tend to end up in the Junk folder for first time users. If this is the case simply add to safe senders list and you will see them from that point forward.

The screenshot shows an email interface. The subject line is 'Court Automation sent you the document "PTO Request template" via PandaDoc'. The sender is 'Court Automation via PandaDoc <docs@email.pandadoc.net>'. The email body contains the PandaDoc logo and a button that says 'OPEN THE DOCUMENT'. Below the button, it says 'Report spam Use PandaDoc to create, send, track, and eSign documents — quickly and securely.'

## LiveScan - Fingerprinting and Photographing

Submitted by Della Hiser



One of the responsibilities of the Court is to report criminal dispositions to the Department of Public Safety. We report on every single charge on a defendant's case whether that disposition is "Guilty" or "Acquitted" or "Dismissed" so that criminal history information is accurate and complete. Mohave County was the pilot court to utilize electronic disposition reporting using the AJACS case management system.



Step 1 of criminal history reporting starts with law enforcement who prints a defendant at the time of the arrest. Step 2 of criminal history reporting lies with the prosecutor who reports what charges have been filed against a defendant. Step 3 of criminal history reporting is when the court reports on the disposition of those charges.

To improve on the percentage of criminal charges which are reported to DPS on cases where a defendant may not have been arrested or incarcerated for their charges, the Clerk's office obtained grant funding to purchase a LiveScan machine. Superior Court judges can direct a defendant to report to the Security office on the first floor of the Courthouse to be fingerprinted and photographed (booked) on their charges. This innovative process began earlier this year but is now 100% complete with the acquisition of a special camera used to capture a 'mug shot'.



Superior Court judges have more flexibility now that there is an option to complete fingerprinting and photographing on site as opposed to sending defendants to the jail for that step. The Clerk's office and the Judicial Officers who have a criminal caseload are proud to work with the Mohave County Sheriff's office to ensure that criminal history and disposition reporting remains at the highest level of accuracy and efficiency in the State.

## Judicial Workload Assessment Study

Submitted by Kip Anderson

This past December the court was awarded a State Justice Institute grant to help cover the costs for a Workload Assessment study. The court has entered into an agreement with the National Center for State Courts (NCSC) to help guide and assist in the study.

The study will help court leadership to objectively assess whether the resources that are currently available are sufficient to match the workload. This will ultimately help the court determine the number of judicial officers needed to effectively manage the work of the Superior Court. The NCSC has completed many such studies in the past which have provided court leaders with empirical weighted caseload information which provides a solid foundation to determine the resources needed. In fact, the court previously completed a similar study in 2012, so this study will revise/update that information and will help ensure the court has an appropriate allocation of judicial officers by location.

A weighted caseload study uses a methodology that "weights" cases to account for the varying complexity and the need for judicial officers and staff attention across different types of cases. Although caseload volume is a factor in determining the demand placed on court systems, it is silent about the resources needed to manage the array of case types. In other words, raw, unadjusted filing counts offer minimal guidance about the amount of judicial work generated by mere filing counts. More importantly, the inability to differentiate the work time associated with case type can create the misconception that an equal number of filings for two different case types result in equivalent workloads.

The initial kick-off meeting is set for the middle of February and the actual collection of information will begin in March, 2024.

# The Clerk of Superior Court Welcomes New Faces

## Submitted by Crystal Bray



Towards the beginning of the quarter, the Clerk of Superior Court welcomed two new members to the team.

Our new Court Services Assistants have jumped into their roles and taken on various tasks that have enabled them to be one of the many pillars of the Clerk's Office. Their hard work and dedication do not go unnoticed, and we are happy for all that they do.

Who are these spectacular individuals, you ask? None other than Christopher (Chris) McLean and Joyce Garcia!

Chris stepped into the role of Jury Clerk to allow our former Jury Clerk, Paula Burns to excel in a new role of Courtroom Clerk. In coming to our main Kingman location, Chris expected to meet interesting people who had knowledge about the area and the community. His expectations were met with interesting, funny, relatable people who hold a wealth of knowledge about the community. During his time away from the office, he likes to explore the desert in his RZR. He also enjoys taking his boat up the river in Havasu to The Sandbar with his family. Wheelie bikes, hiking, kayaking, fishing, shooting, basically anything outdoors and fun, he's in!

As the Jury Clerk, he is responsible for summoning and paying all jurors. Without the role of Jury Clerk, there wouldn't be jury members available for trials. While Chris has never liked public speaking, his position requires him to talk in front of a room full of people, which can be intimidating. He has grown by accepting public speaking as part of his duties and has been able to develop that skill into an area that he is comfortable with. In the next year, Chris hopes to acquire knowledge and develop new skills that will assist him in furthering his career with Mohave County.

In working with Chris, his supervisor Megan Vigil has found that Chris has settled right into his role as the Jury Clerk and has a great rapport with the jurors. He is professional and easy to get along with. His coworkers enjoy his pleasant demeanor and willingness to help at any given moment. Chris is a great addition to the office!

In our Bullhead City satellite location, we have welcomed Joyce Garcia. From her first day on the job, Joyce has approached the opportunity to work with the Clerk's staff as a wonderful learning experience for which she expresses her sincere thanks. She and her husband are both Colorado natives and lived the past eleven years in New Mexico while having jobs across the border in Colorado. Joyce worked for eighteen years at the La Plata County Sheriff's Office in Durango. To Colorado, she says "Bye, bye snow!".

You can find Joyce at Bullhead's front counter where she has learned while working for the Clerk's Office that all most people want is a smile and some empathy. They aren't coming to the courthouse usually for something fun, unless it's a marriage license or passport, and they're usually under a bit of stress. A smile and a kind word can go a long way. "I feel like people look at us as their doorway to the Court. We're essentially a first step and set the tone for their experience." Beautifully said, Joyce!

In support of how much Joyce is valued, Bullhead City's Supervisor, Kelly Andrews has viewed that Joyce has a very positive attitude and a willingness to learn all she can to assist the public, her coworkers and supervisor. She has brought a very pleasant demeanor to the office and has added to the wonderful team we have in Bullhead City.

The Clerk's Office is full of amazing people, and it is a privilege to have Chris and Joyce with us to serve our community to the fullest.





## ACE Graduate Submitted by Natalie Eggers

On November 8, 2023, Joshua Frisby, Director of Juvenile Court, completed the requirements to graduate from the Arizona Court Executive Program. The ACE Program is comprised of over fifteen (15) days of in-person instruction at the Judicial Education Center and covers a diverse span of leadership development topics. Some classes require practical application assignments or even a written exam. Josh is one of the few employees to graduate from the ACE program from Mohave County in many years. Congratulations on your hard work. We are grateful for the competent and knowledgeable leader you are and your prioritization and investment in staff development.



## Families in Transition Submitted by Kim Chappelle

The National Center for State Courts (NCSC), in partnership with the Superior Court in Maricopa County, has introduced Families in Transition (FIT). This 1.5-hour online course is a program specifically designed as part of an early case management approach to address the needs of families experiencing high levels of conflict during transitions like divorce or separation. Developed with funding from the State Justice Institute and supported by research conducted by Arizona State University, FIT leverages an internationally acclaimed film and evidence-based interactive exercises to focus on effective childhood development and communication strategies. The program was studied by ASU and the results have demonstrated its effectiveness (See [FIT program evaluation summary](#), here).

This newly available program is being woven into our procedures here in Mohave County for all new divorce/breakup cases that do not reach an agreement in mediation.

For more information on FIT visit: [Families in Transition | NCSC](#)



Deputy Probation Officer, Juvenile Detention, Juvenile Detention Officer Administrator,  
and Chief Probation Officer Swearing In Ceremony  
January 17, 2024

The Mohave County Probation Department takes the Loyalty Oath of Office seriously. As judicial employees, officers are trusted to Protect the Public, Serve Justice, and Change Lives. Officers sign the Loyalty Oath when hired, but several times a year, Swearing In Ceremonies are held for Detention, Probation and Surveillance Officers to publicly state their Loyalty Oath of Office. On January 17, 2024, the Honorable Lee F. Jantzen, administered the Loyalty Oath to thirteen Mohave County Officers.



Pictured left to right: Director of Juvenile Court Services Josh Frisby, Kaylynn Martin, Melanie Barker, Dillon Richhart, Dwain Fernandez, Makayla Jenkins, Honorable Judge Steven C. Moss, Honorable Judge Lee F. Jantzen, Carl Stine, Juvenile Detention Administrator Sara Colbert, Jacob Eastin, Hannah Sardano, Timothy Scurti, Francisco Lopez II, Chief Probation Officer Ronnie Walker, Bruce Yost, and Former Chief Probation Officer Alan Palomino

Bullhead City Municipal Courthouse Lobby Reopening  
Submitted by Kyle Rimel



*“On September 18, 2023, the Bullhead City Municipal Courthouse proudly celebrates its grand reopening of the court lobby. During the construction, the court has undergone a substantial reconstruction of its lobby and case intake areas. The newly reimagined space features advanced Kiosk machines for protective orders, secure and convenient access to court services, while also accelerating case processing. This endeavor was an immense undertaking by our diligent court staff, contractors and architects, resulting in an outstanding enhancement in the court’s workflow and customer experience.”*

## Clerk's Office Annual Food Drive Submitted by Gretchen Howell

The Clerk's Office at Mohave County Superior Court held another successful annual food drive. Together, we were able to collect over 452 food/personal hygiene items for the Kingman Food Bank to distribute to community members in need - This is a huge feat which helps foster our efforts to give back to our local community. Together we can make a difference!

We want to sincerely thank each and every one of you who made this year's Clerk's Office Annual Food Drive such a success. It truly could not have been done without you!



## Lake Havasu City Municipal Courts Grand Opening



## Lake Havasu City Municipal Courts Grand Opening Ceremony

92 Acoma Boulevard, Lake Havasu City

February 29, 2024

### Schedule

10:00 am Meet & Greet

10:30 am Grand Opening Ceremony

11:00 am Tour of New Courthouse

Noon Lunch

10:00 am

RSVP to: Colene Lowery (928) 732-0184



## Judicial Service Awards 5 Years of Service



From Left to Right: Melanie Dawson, Superior Court, Melissa Thomas, Superior Court, Sarah Gonzales, Probation, Heidi Schmidt, Probation, James Owens Jr., Probation, Alissa Hardy, Probation, Nashell Leydekkers, Lake Havasu Justice Court, Margaret Harwood, Clerk of Superior Court, Dania Perez-Hernandez, Bullhead City Justice Court

Not pictured: Cheryl Hartranft, Bullhead City Municipal Court, Kimberly Brough, Clerk of Superior Court, Megan Vigil, Clerk of Superior Court, Kerri Martin, Kingman/Cerbat Justice Court, Joshua Scurti, Probation, Honorable Kenneth Gregory, Superior Court, John Wolf, Superior Court, Michael Hobbs, Superior Court

## Judicial Service Awards 10 Years of Service



From Left to Right: Kim Chappellear, Superior Court, Amanda Simmons, Probation, Brenda Ellis, Probation, Brian Kelly, Superior Court, Theresa Saulsberry, Superior Court

Not pictured: Jessica Hipes, Clerk of Superior Court, Honorable David Huerta, Kingman/Cerbat Justice Court, Roberta Heldt, Probation, Kimberly Faehn, Superior Court

## Judicial Service Awards 15 Years of Service



From Left to Right: Julie Somma, Probation, Tina Sweeney Braniger, Lake Havasu Justice Court, Kelly Andrews, Clerk of Superior Court

Not pictured: Rachel Kurth, Lake Havasu Municipal Court

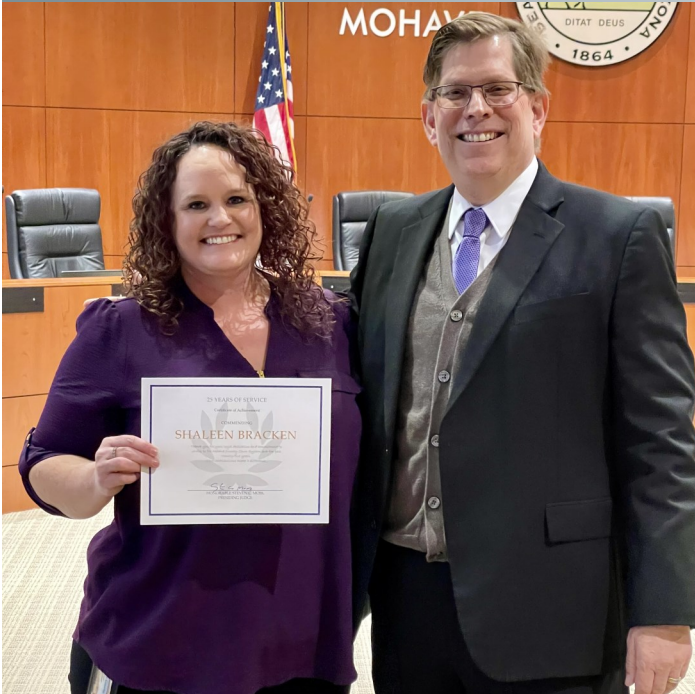
## Judicial Service Awards 20 Years of Service



From Left to Right: Kip Anderson, Superior Court, Gayle Auld, Kingman/Cerbat Justice Court, Honorable Jill Davis, Lake Havasu Justice Court



## Judicial Service Awards 25 Years of Service



Shaleen Bracken, Probation

## Judicial Service Awards 30 Years of Service



Robert Lawless, Superior Court

## Making A Difference Awards



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Jacqueline Martinez  
Clerk of Superior Court  
Individual Award Recipient

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Tina Sweeney Braniger  
Lake Havasu Justice Court  
Individual Award Recipient

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**Pictured from left to right:** Honorable Steven C. Moss, Jacqueline Moss, and Christina Spurlock

**Pictured from left to right:** Honorable Steven C. Moss, Tina Sweeney Braniger, Honorable Jill Davis

## Making A Difference Awards



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Melissa Thomas

Superior Court

Individual Award Recipient

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**Pictured from left to right:** Honorable Steven C. Moss, Melissa Thomas, and Kim Chappellear



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Kelly Andrews

Clerk of Superior Court

Supervisor of the Year Award

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**Pictured from left to right:** Honorable Steven C. Moss, Kelly Andrews, and Christina Spurlock



## Making A Difference Awards



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**Bullhead City Adult Probation  
Unit  
Team Award**

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**Pictured from left to right:** Alan Palomino, Edwin Prell, Christian Baerresen, Danielle Abel, Alissa Hardy, Jonathon Deese, Jessica Shepard, Travis Howze, and Honorable Steven C. Moss

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**Jonathan Conant**

**Not pictured:** Jonathan Conant

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**Presiding Judge Award**

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# New Judicial Employees

**Superior Court**

Marcella Lehr

Delanie Cencelewski

**Clerk of Superior Court**

Desiree Brown

Charity Gonzales

Danielle Ramos

Nicole De Loach

**Bullhead City Justice Court**

Tina Carrier

**Lake Havasu City Justice Court**

Jessica Niembro-Voss

Jessica Hagar

**Probation**

Elaine Wimby

Janelle Lopez

Jeffrey Lindeman

Bruce Yost

Francisco Lopez II

# Judicial Years of Service December-February

**Superior Court**

Honorable Eric Gordon - 5 years

Honorable Rick Williams - 15 years

**Probation**

Renee Wienckowski - 5 years

Sarah Gonzales - 5 years

**Bullhead Justice Court**

Dania Perez-Hernandez - 5 years

**Thank you for your service and dedication to the  
Mohave County Courts!**

# High Five Recognition

## **Shaleen Bracken, Probation**

Shaleen works hard each day to lead the finance team and all the responsibilities that come with that. During this time of the year (midyear) she is particularly busy managing the budget and completing reports for multiple accounts for both the state and the county. Sha works hard and is meticulous in her work, even working extra on the weekends to ensure she meets deadlines required of her. On top of all this, Sha volunteers her time and attends events for our department like the swearing in ceremony. She takes pictures to ensure a special moment in each new officers career is recognized and captured. She is the magic behind all our probation events all year long the work she does, including all the extra, does not go unnoticed. Thank you Sha!

## **Alexis Morales, Superior Court**

Alexis took the initiative to decorate the office for the holidays and help bring holiday cheer to not only the staff but the visitors that also come to the office. Much of this work was done on her own time and the supplies were purchased by herself. Her positive attitude and cheerfulness has been noticed and is appreciated. I also appreciate all her efforts to decorate the entrance door as a part of the Sheriff's door competition. Good job!

## **Patty Zirkle, Probation**

I am writing to express my sincere appreciation for the outstanding performance exhibited by Patty in handling challenging situations. Having the opportunity to witness her professionalism firsthand, I am compelled to share my observations. What stood out most was Patty's unwavering dedication to resolving the issue at hand. Instead of being deterred by the client's challenging behavior, she approached the situation with a level-headed demeanor and skillfully provided constructive feedback. Her tactful and considerate approach not only diffused tension but also showcased her commitment to ensuring a positive outcome for all parties involved. I believe that exemplary performance deserves recognition, and Patty's conduct during this incident is truly deserving of acknowledgement. Thank you for your time, and I trust that you will join me in recognizing Patty for her outstanding contributions to our team.

## **Rebecca Ford, Probation**

Rebecca Ford helped with the COJET Conference by coming in early and staying late to help set up the classrooms. Thank you for all of your assistance by being a dedicated team member.

## **Tina Sweeney Braniger, Lake Havasu Justice Court**

Thanks to Tina Sweeney Braniger for going above and beyond to help with the COJET Conference.

**Every day employees of the Court are making a difference. Recognize your co-workers through the High 5 Program!**

**Forms are available on Courtweb under**

**[Employee Recognition.](#)**

# High Five Recognition

## **Gretchen Howell, Clerk of Superior Court**

Gretchen Howell repeatedly helped with the COJET Conference. She comes in early and stays late to help with anything that is needed. She helps to ensure that the conference runs smoothly and teaches at each conference. I depend on her help and others for the conference in January and June. Thank you for your teamwork and dedication and for continuing to be an asset to the COJET team.

## **Emily Dyson, Superior Court**

Emily Dyson has repeatedly helped with COJET duties. She is usually one of the first ones to volunteer and one of the people I tend to count on when needed. She comes in early during the conference and stays late to help ensure that the conference goes smoothly. She does this on top of teaching at the conference. Her teamwork and dedication do not go unnoticed, and she is an asset to the COJET team.

## **Kay Phillips, Bullhead City Justice Court**

Thanks to Kay Phillips for going above and beyond to help with the COJET Conference.

## **Cindy Wolford, Juvenile Detention**

Mrs. Wolford has gone above and beyond assisting Mrs. Colbert and Mr. Lee in understanding our Guard 1 System we use for our visuals on the juveniles. She took it upon herself to read the manual to better understand the system, she also reached out to the company and requested a demo which was scheduled on January 9th. Mrs. Wolford has trained Mr. Lee, Mrs. Colbert as well as several other officers on how to operate our camera system. She has made instructions for us on how to download video needed by the County Attorney's Office, Sheriff's Department, and for internal use here at detention. On her days off she has volunteered to come in to assist getting the cameras up and running. Mrs. Wolford is an amazing team player and a major asset to us here at Juvenile Detention, we could not operate at the level needed without her.

## **Alexis Morales, Superior Court**

Alexis Morales assisted with the COJET Conference by volunteering to come early and stay late to help with setting up in the classrooms. Thank you for assisting the COJET team to ensure a successful conference.

**Every day employees of the Court are making a difference. Recognize your co-workers through the High 5 Program!**

**Forms are available on Courtweb under**

**[Employee Recognition.](#)**

## Canon 2, Rule 2.1 and 2.2 of the Arizona Code of Conduct for Judicial Employees

Of the four canons that comprise the Arizona Code of Conduct for Judicial Employees, Canon 2 titled ‘A judicial employee shall perform the duties of judicial employment impartially, competently and diligently’ is the longest canon with a total of 15 rules. Summarized below are the first two rules in Canon 2.

**Rule 2.1 ‘Giving Priority to Ethical Duties’**-this rule tells us that court employees shall regard the ethical duties provided in the Code as having the highest priority. To ensure that we are able to fulfill our court duties, we must conduct our personal and professional activities to minimize the risk of conflict with our court duties.

**Rule 2.2 ‘Impartiality and Fairness’**- this rule tells us that, as judicial employees, we must perform court duties fairly and impartially. This rule further explains that judicial employees may appear to be providing preferential treatment to litigants, counsel or other people when they behave in a particularly friendly manner or when they discuss the merits of a case pending before the court. In everything we do, we should always gauge the propriety of our behavior by considering how opposing parties and counsel who are involved in the proceeding are likely to view our conduct.

If you have any questions about the application of the Code of Conduct to specific situations, check with your supervisor, judge/division head, and/or Superior Court Human Resources at extensions 4470 or 4928.

“Try not to become a man of success. Rather become a man of value” -  
Albert Einstein

### Mohave County Courts

415 East Spring St., Kingman, Arizona 86401

Phone: (928) 718-4928; Fax (928) 753-8908

Email: [mohavecountysuperiorcourthr@courts.az.gov](mailto:mohavecountysuperiorcourthr@courts.az.gov)

Webpage: [Mohave County Superior Court Website \(mohavecourts.com\)](http://mohavecourts.com)