

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA  
IN AND FOR THE COUNTY OF MOHAVE

FILED

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IN THE MATTER OF:

ADOPTING A RISK MANAGEMENT )  
POLICY FOR THE SUPERIOR COURT )  
AND APPOINTMENT OF SUPERIOR )  
COURT RISK MANAGEMENT )  
COORDINATOR )

ADMINISTRATIVE ORDER  
2010 - 26  
(Rescinds Administrative Order 1999-35)

BY: \_\_\_\_\_

2010 AUG 26 PM 2: 55

VIRLYNN TINNELL  
SUPERIOR COURT CLERK

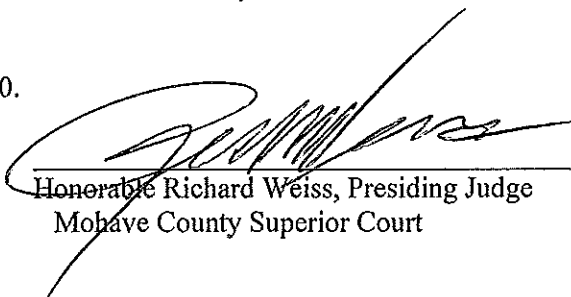
WHEREAS, pursuant to A.R.S. § 41-623 the Arizona Department of Administration promulgated Rules R2-10-205 and R2-10-206 of the Arizona Administrative Code requiring each State agency to adopt a loss control policy, develop and implement loss control programs, and establish and implement procedures for the management of the same;

IT IS ORDERED that the Superior Court in Mohave County and all divisions and departments thereof, including the Court Administrator's Office, the Clerk of the Superior Court, Adult and Juvenile Probation, Mediation Center, CASA and the Infant Toddler Mental Health program provide a safe and healthy work environment for all court employees, protect the State of Arizona and Mohave County from property losses, and actively address conditions that could result in third party liability claims against the State or Mohave County.

IT IS FURTHER ORDERED that the Superior Court in Mohave County shall adopt the existing Mohave County Risk Management Loss Prevention Plan to meet requirements of A.R.S. § 41-623 and that the Manager of the Mohave County Risk Management Department be appointed as the Risk Management Coordinator for the Superior Court which shall include but not be limited to the following duties/tasks:

- Handle workers' compensation process for Superior Court employees; complete and post annual OSHA 300 log in accordance with OSHA regulations.
- Identify safety and health training needs for the Superior Court and develop and conduct training for supervisors and employees.
- Coordinate with the Court to establish and participate on the Superior Court safety/loss prevention committee with meetings on a regular basis. Provide committee with current loss trends and recommendations and advise committee on all matters pertaining to safety and loss prevention for the Superior Court.
- Develop, implement and maintain an agency wide facility inspection program to identify potential safety hazards within the work environment.
- Complete annual Superior Court Risk Management report for State Risk Management.
- Meet with Court Administration and the Court's Security Manager as needed to comply with requirements.
- Provide coordination between the State, the County and Court in the area of Risk Management and Loss Prevention.

DATED this 26th day of August, 2010.

  
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Honorable Richard Weiss, Presiding Judge  
Mohave County Superior Court

Original: Filed with Clerk of the Superior Court  
Copies: Kip Anderson, Court Administrator  
Virlynn Tinnell, Clerk of Court  
Friend Walker, Chief Probation Officer  
Ron Walker, County Manager