ARTICLE 1. GENERAL EFFECTIVE DATE: 05/04/98 RULE 108. SMOKING REVISED DATE:

## A. GENERAL:

In keeping with the Superior Court's intent to provide a safe and healthful work environment, smoking is prohibited throughout the work site and immediate workplace. This policy applies equally to all employees, customers and visitors. Employees who smoke can do so outside Superior Court facilities in properly designated areas. The Division Head may limit smoking breaks if such absences interfere with work or office productivity.