

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA**  
**IN AND FOR THE COUNTY OF MOHAVE**

<b>IN THE MATTER OF:</b>	)	
	)	
<b>POLICIES FOR ELECTRONIC FILING IN</b>	)	<b>ADMINISTRATIVE ORDER</b>
<b>JUVENILE DELINQUENCY CASES IN THE</b>	)	<b>2020-27</b>
<b>MOHAVE COUNTY SUPERIOR COURT</b>	)	
<hr style="border-top: 1px solid black;"/>	)	

In an effort to assist the superior courts in Arizona to conduct business in a manner that reduces the risk associated with the current public health emergency, the Arizona Supreme Court has recently accelerated the availability of the electronic filing on non-case-initiating documents in juvenile delinquency cases using the eFileAZ efiling application.

**IT IS ORDERED** adopting the definitions and procedures set forth in Supreme Court AO 2020-76. In addition to exclusions set forth therein, the electronic filing of Disposition Agreements, Disposition Reports, and Probation Violation Reports shall not be permitted.

**IT IS FURTHER ORDERED** all signed Judicial Orders and Minute Orders may be electronically submitted by uploading same into the T: Return to Clerk folder. If Orders or Minute Orders are submitted electronically, the Judicial Division shall electronically distribute the same to the parties and indicate on the document with an asterisk (\*) next to the party name on the CC: list. The Clerk's office will docket and upload the electronic document into the Clerk's EDMS.


**IT IS FURTHER ORDERED** there will be no modification to the Clerk's office current processing of any signed Judicial Orders and Minute Orders that are presented by hard copy to the Clerk's office.

**IT IS FURTHER ORDERED** in addition to case initiation documents, to the extent an individual is appearing in propria persona filing paper documents, and not electronically, the Clerk of the Court shall scan the filed documents to establish the electronic file.

**IT IS FURTHER ORDERED** Court Administration/IT shall electronically provide the assigned Judicial Division with a list of all filed pleadings. The Judicial Division shall be responsible for reviewing the electronic notification and shall further be responsible, in conjunction with the Clerk's office, Court IT and the Case Flow Manager, to establish and maintain a calendar or tickling system to timely bring matters that are ripe for consideration and ruling to the Judge's attention.

**IT IS FURTHER ORDERED** rescinding Mohave County Superior Court AO 2020-18.

**DATED** this 20<sup>th</sup> day of July, 2020.

A handwritten signature in blue ink, appearing to read "Charles W. Gurtler, Jr.", written over a horizontal line.

Honorable Charles W. Gurtler, Jr., Presiding Judge  
Mohave County Superior Court

**Original filed with the Clerk of the Superior Court in Mohave County**