

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF MOHAVE

FILED
BY: [Signature]
2013 AUG 16 PM 2:24
VIRLYNN TINNELL
SUPERIOR COURT CLERK

IN THE MATTER OF:

ADOPTION OF FY 13-14)
MOHAVE COUNTY WITHIN)
RANGE PAY ADJUSTMENTS)
)
)
)

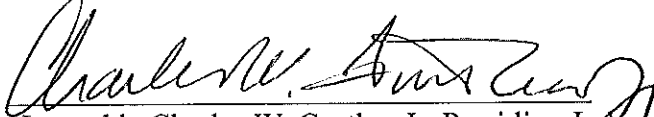
ADMINISTRATIVE ORDER
2013-35

WHEREAS, the Superior Court in Mohave County remains firmly committed to providing equitable and adequate compensation for all judicial employees. In addition the Court is motivated for the need for salary consistency and fairness between County and Superior Court employees;

WHEREAS on August 5, 2013, the Mohave County Board of Supervisors approved 2.5% salary adjustment for employees who met the eligibility criteria as defined in the August 16, 2013, memorandum from Mike Hendrix, Mohave County Administrator (copy attached),

IT IS ORDERED, that the Superior Court implement the County approved pay increases by processing personnel action forms for eligible judicial employees with said adjustment to be included on the September 13, 2013, paychecks.

DATED this 16th day of August, 2013.


Honorable Charles W. Gurtler, Jr. Presiding Judge
Mohave County Superior Court

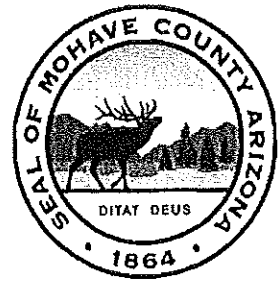
Original filed with the Clerk of the Superior Court in Mohave County

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Date: August 16, 2013

To: All Mohave County Employees

From: *MHA*
Mike Hendrix, County Administrator

Re: 2.5 % Salary Adjustment (2013-2014)

On August 5, 2013 the Mohave County Board of Supervisors approved a 2.5% salary adjustment for all eligible Mohave County employees. The following information defines eligible employees and how the salary adjustment will be administered.

Eligible Employees

- Employees who are not on probationary status as of July 1, 2013.
- Employees who have been in their current salary range and step prior to January 1, 2013.
- Employees who have not received a below satisfactory ranking on their performance evaluation during the employees current performance year.
- Employees who were not reclassified to a higher range and step with the FY 2013/2014 Budget.
- Employees who may receive a reclassification or promotion which results in a salary increase during the first half of this fiscal year from July 1, 2013 to December 31, 2013 will receive the greater of the 2.5% or the reclassification or promotion increase.
- Employees who are at step 10 or higher of their salary range will receive a one-time 2.5% salary increase "lump sum". This "lump sum" will be earned with and pro-rated over the 2013-2014 pay periods and applied to those paychecks.

The reclassification or 2.5 % salary adjustments will be retro-active to July 1, 2013.

The salary adjustment will be seen in your September 13, 2013 paycheck as opposed to an earlier payroll implementation date of August 30, 2013. The September 13, 2013 date was chosen due to the August 30, 2013 date being the pay period where there are no medical premium health care deductions which could unnecessarily increase in your taxable income for that pay period.

Employees leaving Mohave County employment prior to September 13, 2013 will not be eligible for the salary increase.

If you have any questions, please contact the Human Resources staff.