

# **IMPORTANT INFORMATION**

## **Training**

The Supreme Court adopted new rules requiring training for individuals involved in probate matters including attorneys serving as appointed counsel or guardians ad litem for a proposed adult ward or adult protected person, court investigators and non-licensed fiduciaries. [Administrative Order 2012-62 issued 7/31/12](#)

**Prior to Letters of Appointment as a Personal Representative being issued, you MUST view a training video and receive a CERTIFICATE OF COMPLETION.**

**CLICK BELOW TO WATCH VIDEO:**

**Welcome to Personal Representatives training module (Video)**

NOTE: You can access the forms and view the above video(s) on line by going to [www.azcourts.gov/probate/training.aspx](http://www.azcourts.gov/probate/training.aspx). Public computers are available at the Mohave County Libraries.

**After you complete the training video, print out your CERTIFICATE OF COMPLETION and file it with the Clerk of Superior Court.**

Name of Person Filing: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Day/Evening Telephone: \_\_\_\_\_  
Attorney Bar Number (if applicable) \_\_\_\_\_  
Representing: ☐ Self (Without a Lawyer) or  
☐ Attorney for \_\_\_\_\_

FOR CLERK'S USE ONLY

## SUPERIOR COURT OF ARIZONA MOHAVE COUNTY

In the Matter of the Estate of:

\_\_\_\_\_  
An Adult

Case No. \_\_\_\_\_

### LETTERS OF APPOINTMENT AS PERSONAL REPRESENTATIVE AND ACCEPTANCE OF APPOINTMENT

### LETTERS OF PERSONAL REPRESENTATIVE

\_\_\_\_\_ (name) is appointed as Personal Representative of this Estate without restrictions except as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

**CHRISTINA SPURLOCK**  
Clerk of the Superior Court

By \_\_\_\_\_  
Deputy Clerk

### ACCEPTANCE OF APPOINTMENT

STATE OF ARIZONA     )  
MOHAVE COUNTY     )ss.

I accept the duties of Personal Representative of the Estate of the above-named person who has died and do solemnly swear that I will perform the duties as Personal Representative according to law.

DATED \_\_\_\_\_  
Signature of Personal Representative

Subscribed & sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By \_\_\_\_\_

\_\_\_\_\_  
Notary Public / Deputy Clerk

My Commission Expires: \_\_\_\_\_