

## **APPOINTMENT OF NON-RELATIVE AS GUARDIAN OF MINOR (Fingerprinting Requirements and Instructions)**

A person not related to a minor who wishes to be appointed as guardian for that minor must undergo a criminal background investigation before the hearing on the petition to appoint a guardian. At the court's discretion other persons seeking appointment must undergo a criminal background investigation before appointment as a guardian or conservator. Licensed fiduciaries undergo background checks in the licensing process. Employees of financial institutions are exempted.

Rule 21A of the Arizona rules of Probate Procedure indicates that:

**A. Appointment of Non-Relative as Guardian of Minor.** A non-relative who seeks appointment as the guardian of a minor shall submit to a criminal background investigation pursuant to A.R.S. § 14-5206(B). The applicant shall submit a full set of fingerprints and pay the required fee to the appropriate court or clerk division assigned to process such requests for the superior court in that county.

If the Judge orders you to be fingerprinted prior to your appointment as a Guardian or a Conservator, you may make arrangements to do so by contacting the Court Security Manager to schedule fingerprinting. You will be asked to submit a full set of fingerprints, and will need to bring a cashier's check or money order for \$22.00 made payable to Arizona Department of Public Safety.

Bob Lawless is the Court Security Manager. He is located on the first floor of the Mohave County Superior Courthouse at 415 E. Spring Street, Kingman, Arizona, 86401. His telephone number is (928) 753-0970 x-4485. He can also be reached by e-mail at [BLawless@courts.az.gov](mailto:BLawless@courts.az.gov).