

**INSTRUCTIONS
FORM 7
INITIAL NOTICE TO JUDGMENT DEBTOR OF GARNISHMENT**

WARNING !

ALL PARTIES TO A GARNISHMENT ARE STRONGLY URGED TO OBTAIN LEGAL ADVICE FROM AN ATTORNEY. Garnishment procedures are governed by Arizona law and are extremely complicated. All parties involved must follow these laws and procedures correctly. The Court may issue an Order for monetary penalties against any party who does not proceed properly, including the judgment creditor.

USE FORM 7 IF:

- You are the judgment creditor or you represent a judgment creditor.
- You are seeking to collect a money judgment from a third party who owes or will owe earnings to the judgment debtor within the next 60 days.

TO COMPLETE FORM 7 YOU WILL NEED:

- Information from the Judgment or Order which awarded you the money you want to collect in this action.

HOW TO COMPLETE FORM 7:

TYPE OR PRINT NEATLY USING **BLACK INK**. Match each numbered item in the instructions with the same numbered item on the Initial Notice to Judgment Debtor of Garnishment.

Type or print the case number assigned to the Judgment or Order.

Lines (1) through (4) are known as the caption. You must complete this portion if not already filled in.

(5) Type or print the name of the Court that issued the Judgment or Support Order you are seeking to collect.

(6) Type or print the city, county, state or country (if outside the United States) that describes the Court location.

(7) Type or print the number of the case in which the money was awarded that you are now seeking to collect in this garnishment proceeding.

(8) Type or print the date on which the Judgment or Support Order you are seeking to collect was entered.

WHEN YOU HAVE COMPLETED THIS INITIAL NOTICE TO JUDGMENT DEBTOR OF GARNISHMENT:

- Follow the steps on the Process Checklist.