

Name of Person Filing: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City, State, and Zip Code: \_\_\_\_\_  
 Daytime / Evening Phone: \_\_\_\_\_  
 ATLAS Number (if applicable): \_\_\_\_\_  
 State Bar Number (if applicable): \_\_\_\_\_  
 Representing:  Self (Without a Lawyer) OR  
 Attorney for:  Petitioner  Respondent  
 (If Attorney, include State Bar Number)

For Clerk's Use Only

## SUPERIOR COURT OF ARIZONA MOHAVE COUNTY

\_\_\_\_\_  
 Name of Petitioner/Plaintiff

Case Number: \_\_\_\_\_

\_\_\_\_\_  
 name of Respondent/Defendant

### AFFIDAVIT OF SERVICE WITH SIGNATURE CONFIRMATION For Family Court Cases

Arizona Rules of Family Law Procedure 41 & 42

**YOU MUST ATTACH A COPY OF A SIGNED RETURN RECEIPT FOR DELIVERED MAIL and A COPY OF THE RECEIPT THAT SHOWS TO WHOM AND WHERE THE DOCUMENTS WERE SENT.**

I sent the Family Court legal documents checked or listed below to the other party in the manner indicated. The documents were signed for **BY THE OTHER PARTY ONLY AND NO ONE ELSE**. A copy of the **OTHER PARTY'S SIGNATURE** acknowledging receipt of delivery is attached to page 3.

Mailed to (Name): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Date documents sent: (Month/Day/Year) \_\_\_\_\_

Date documents delivered: (Month/Day/Year) \_\_\_\_\_

Mark the box beside each document you sent to the other party. You must send each and every document listed under your type of court case unless indicated otherwise.

**DIVORCE (OR ANNULMENT)  
 WITH CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Health Insurance Notice
- Parent Info. Program Notice
- Notice to Creditors
- Affidavit Regarding Minor Children
- Parents Worksheet for Child Support

**DIVORCE (OR ANNULMENT)  
 WITHOUT CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Health Insurance Notice
- Notice to Creditors

**PATERNITY (to establish)**

- Petition
- Summons
- Parent Info. Program Notice
- Parents Worksheet for Child Support

**LEGAL SEPARATION  
 WITH CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Notice to Creditors
- Health Insurance Notice
- Parent Info. Program Notice
- Affidavit Regarding Minor Children
- Parents Worksheet for Child Support

**LEGAL SEPARATION  
 WITHOUT CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Notice to Creditors

**TEMPORARY ORDERS**

- Motion for Temporary Order
- Order to Appear
- Family Court Dept. Notices About:
  - Returns/Conferences
  - Temporary Orders
- Affidavit of Financial Info. (if for spousal maintenance)
- Parents Worksheet for Child Support (if for child support)
- Parenting Plan (if for custody/parenting time)

**CHILD CUSTODY, PARENTING TIME, SUPPORT**

(to establish when paternity already legally established)

- Petition
- Summons
- Parent info. Program Notice
- Parents Worksheet for Child Support

**CHILD SUPPORT**

(to establish when paternity already legally established)

- Petition
- Order to Appear
- Parents Worksheet for Child Support

**MODIFY CHILD SUPPORT 15% OR MORE**

("Simplified Mod")

- Petition to Modify Support Order
- Parents Worksheet for Child Support
- Blank Request for Hearing

**MODIFY CHILD SUPPORT ("Standard Mod")**

- Petition to Modify Child Support - Std. Process
- Affidavit of Financial Information
- Order to Appear
- Parents Worksheet for Child Support

**STOP ORDER OF ASSIGNMENT**

- Petition to Stop Order of Assignment
- Blank Request for Hearing

**OTHER TYPE CASE** (List Type): (Example: "Annulment") \_\_\_\_\_

(Below list name of each document you received: Example: "Petition for Annulment," "Summons," etc.)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

How I sent the documents:

- U.S. Mail (Express or Priority Mail with Signature Confirmation, Certified or Registered Mail. Copy of **OTHER PARTY'S SIGNATURE of Receipt is attached.**
- Commercial Delivery Service (FEDEX, UPS, etc.) Copy of **OTHER PARTY'S SIGNATURE of Receipt is attached.**

**MODIFY SPOUSAL MAINTENANCE OR SPOUSAL AND CHILD SUPPORT ("Standard Mod")**

- Petition to Modify Support Order
- Affidavit of Financial Information
- Order to Appear
- Parents Worksheet for Child Support

**MODIFY CUSTODY and/or PARENTING TIME AND SUPPORT**

- Petition to Modify
- Notice of Filing for Modification of Custody
- Parents Worksheet for Child Support
- Affidavit Regarding Minor Children (only if children have not lived in Mohave County the whole time since last custody order)

**MODIFY (Change) ORDER OF ASSIGNMENT**

- Petition to Modify Order of Assignment
- Parents Worksheet for Child Support
- Blank Request for Hearing

**OATH AND VERIFICATION**

STATE OF ARIZONA )  
County of Mohave ) ss.

By signing below, I swear or affirm under penalty of perjury that I have read and understand the contents of this document are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_,

by \_\_\_\_\_

My Commission Expires \_\_\_\_\_

\_\_\_\_\_  
Notary Public / Deputy Clerk

Attach a copy/printout of the other party's signature acknowledging receipt of the court papers here. If using Certified Mail, tape the green signed return receipt card to this page with the signature side visible.

- Note that the only acceptable signature is that of the **OTHER PARTY**
- You may specify "restricted delivery" so that no other person is permitted to sign
- Some delivery services do not offer restricted delivery

Attach a copy of the cash register receipt/mailling invoice from the Postal Service or company paid to make delivery or a copy of the package label that shows to whom and where the documents were sent.

Empty rectangular box for attaching supporting documents.